

LOS ANGELES COMMUNITY COLLEGE DISTRICT
PERSONNEL COMMISSION MEETING

SPECIAL MEETING

PUBLIC MEETING OF THE PERSONNEL COMMISSION BUDGET FOR 2021-2022

Wednesday, May 26, 2021 – 10:00 a.m.

Via Teleconference

<https://laccd.zoom.us/j/91357765915>

Dial by your location

+1 669 900 6833 US

Meeting ID: 913 5776 5915

ORDER OF BUSINESS

1. Convene Special Meeting
2. Resolution: In Recognition of Classified School Employees Week
3. Receive Proposed Budget for 2021-2022
4. Discuss Implementation of Budget Allocation
5. Receive Comments from the Board of Trustees, Chancellor, Administration, Employee Organizations, and the Public
6. Adopt Personnel Commission Budget for Fiscal Year 2021-2022
7. Notice of Anticipated Items: Classification Study: Assistant Administrative Analyst, EN 1066563, Curriculum and Instructional Support, Educational Services Center (AFT); Classification Study: Student Services Assistant, EN 1062139, College Promise Program, East Los Angeles College (AFT); Claims for Temporary Work Out of Classification for EN 785506 (Local 721); Claims for Temporary Work Out of Classification for EN 790980 (AFT); Revision to Personnel Commission Rule 512, ORAL PRESENTATIONS TO THE PERSONNEL COMMISSION (Final Approval); Revision to Personnel Commission Rule 510, PERSONNEL DIRECTOR AND PERSONNEL COMMISSION EMPLOYEES (Final Approval)
8. Adjourn

NEXT PERSONNEL COMMISSION MEETING:

Wednesday, June 9, 2021
Closed Session 12:30 p.m.
Open Session 1:00 p.m.
Via Teleconference

In compliance with Government Code Section 54957.5 (b), documents made available to the Personnel Commission after posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disability Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof.

To make a request for disability-related modification or accommodation, including auxiliary aids or services, please contact the Personnel Commission's Executive Assistant at perscomm@laccd.edu no later than 12 p.m. (noon) on the Monday prior to the Personnel Commission meeting.

LOS ANGELES COMMUNITY COLLEGE DISTRICT
PERSONNEL COMMISSION

RESOLUTION IN RECOGNITION OF CLASSIFIED SCHOOL EMPLOYEES' WEEK

WHEREAS, the week of May 16 through May 22, 2021 has been designated as Classified School Employees' Week throughout California; and

WHEREAS, the Los Angeles Community College District employs more than 2,346 classified employees who perform services which are vital to the educational process and student success; and

WHEREAS, classified employees of the District bring specialized skills, diverse talents, and true dedication which contribute significantly to the educational excellence of our programs and colleges; and

WHEREAS, classified employees directly support the needs of students and their families, educators, parents, volunteers, business partners and community that are essential to the efficient operation of our institutions; for all purposes, now therefore be it

RESOLVED, that the Personnel Commission hereby recognizes and enthusiastically wishes to extend sincere appreciation and commendation and honor the contribution of classified employees to quality education in the State of California and in the Los Angeles Community College District and declares the week of May 16 through May 22, 2021, as Classified School Employee Week in the Los Angeles Community College District.

David Iwata, Chair

Diva Sanchez Trevino, Vice Chair

Hope Singer, Member



**Business Advisory Services
Annual Budget of Personnel Commission
Fiscal Year 2021-2022**

Education Code Section 45253 (K-12 Districts) or 88073 (CC Districts)

Los Angeles Community College District, Los Angeles County, California.
Name of Local Educational Agency (LEA)

Notice of Public Hearing by the Personnel Commission - Completed by LEA Personnel Commission

To: Governing Board and District Administration

The Public Hearing on this proposed budget will be held at

via Teleconference <https://laccd.zoom.us/j/91357765915>

(Place)

on May 26, 2021 at 10 o'clock A M.

You are invited to attend and present your views.

Signature of Chairman or Director of Personnel Commission

David Iwata

Print Name

Chair

Title

Adopted Annual Budget of Personnel Commission - Completed by LEA Personnel Commission

To: Los Angeles County Office of Education

The Annual Budget of Personnel Commission was adopted on:

Date of meeting May 26, 2021

Signature of Chairman or Director of Personnel Commission

Ronald Delahoussaye

Print Name

Personnel Director

Title

Approval of Annual Budget of Personnel Commission - For LACOE Use Only

To: Governing Board and Personnel Commission

This report has been examined and approved by

Date _____

**Annual Financial and Budget Report
Fiscal Year 2021-2022**

Name of Local Educational Agency: Los Angeles Community College District

| Expenditure by Object | 2019-2020 Actual* | 2020-2021 Actual or Estimated* | 2021-2022 Budget* |
|---|------------------------------|---|------------------------------|
| 2000 Classified Salaries ⁽¹⁾ | | | |
| Commission Members ⁽²⁾ | \$ 14,400.00 | \$ 14,400.00 | \$ 14,400.00 |
| Director | 222,623.00 | 172,048.00 | 180,690.00 |
| Secretaries, Clerks | 469,699.00 | 474,037.00 | 425,044.00 |
| Other | 820,775.00 | 854,518.00 | 821,424.00 |
| 3000 Employee Benefits | 603,977.00 | 713,774.00 | 775,455.00 |
| Subtotal | 2,131,474.00 | 2,228,777.00 | 2,217,013.00 |
| 4000 Supplies and Equipment Replacement | 14,509.00 | 14,000.00 | 14,000.00 |
| 5000 Operating Expenses | 156,409.00 | 212,685.00 | 213,573.00 |
| 6000 Equipment | 1,000.00 | 1,039.00 | 0.00 |
| Subtotal | 171,918.00 | 227,724.00 | 227,573.00 |
| Appropriation for Contingencies ⁽³⁾ | | | |
| Total Expenditures | \$ 2,303,392.00 | \$ 2,456,501.00 | \$ 2,444,586.00 |

* Round to the nearest dollar.

(1) Include expenditures only directly attributable to the activities of the Commission and their employees. **For example:** salaries of administrators having a line responsibility for all district operations **should not** be prorated even though some time may be spent working with the personnel director.

(2) Salaries for Commission members should not be included without prior and specific authorization by the Governing Board. (Education Code Section 45250)

(3) Include in Appropriation for Contingencies only amounts that may seem necessary for unforeseen requirements.